Town of Long View

BOARD OF ALDERMEN MEETING

TOWN OF
Long View
EST. 1907
WHERE PAST MEETS PROGRESS

MONDAY, OCTOBER 12, 2026

5:30 P.M.

2404 1st Ave SW
Hickory, NC 28602

TOWN OF LONG VIEW
BOARD OF ALDERMEN
REGULAR MEETING AGENDA
MONDAY, OCTOBER 12, 2026

Meeting Place: Council Chambers
Government Center
2404 1st Ave S.W.
Long View, NC 28602

Meeting Time: 5:30 p.m.

1. **Call Meeting to Order** — **Mayor Eddie Marlowe**
2. **Roll Call**
3. **Invocation** — **Alderman Allen Bumgarner**
4. **Approval of Minutes:**
   a. September 14, 2026, Regular Meeting Minutes- Open Session
   b. September 14, 2026, Regular Meeting Minutes- Closed Session

The Public Hearing for Annexation and Public Hearing for Zoning of 1964 & 1970 Old Shelby Road has been requested to be withdrawn and/or delayed until the ownership changes and Metrolina Second Harvest Food Bank can work with the Town of Long View to zone and annex as needed for their intended use of the property.

5. **Items for Discussion:**
   a. **Domestic Violence Awareness Month Proclamation** — **Mayor Eddie Marlowe**
   b. **LEAD Academy Participant Recognition** — **Town Clerk/Public Relations Director Heather Minor**
   c. **Town Manager Appointment** — **Board of Aldermen**
      - **Town Manager Contract Approval** — **Town Attorney Jimmy Summerlin**
      - **Town Manager Oath of Office** — **Town Clerk Heather Minor**
   d. **Finance Director Oath of Office** — **Town Clerk Heather Minor**
      - Denise Collins
   e. **Code Enforcement Update** — **WPCOG CE: Kevin Wyatt**
   f. **WPCOG Charter/Bylaws Amendment** — **Town Manager Melissa Lalonde**
   g. **Finance Report** — **Finance Director Denise Collins**
   h. **Manager Report** — **Town Manager Melissa Lalonde**
   i. **Public Comment**
   j. **Closing Remarks**

6. **Adjournment**

Heather T. Minor CMC, NCCMC
Town Clerk

Mayor Douglas E. Marlowe Jr

TOWN OF Long View EST. 1907 WHERE PAST MEETS PROGRESS

Town of Long View Board of Aldermen
Regular Meeting Minutes

September 14, 2026, 5:30 PM

2404 1st Ave S.W., Long View, NC 28602, US

1. **Call Meeting to Order**

2. **Roll Call**

Present: Alderman Genita Hill, Alderman Gary Lingerfelt, Alderman Allen Bumgarner, Alderman Tim Hertzel, Alderman Phyllis Pennington, and Mayor Eddie Marlowe were all present.

3. **Invocation**

Alderman Genita Hill led the invocation.

4. **Approval of Minutes:**

a. August 10, 2026, Regular Meeting Minutes- Open Session

A motion to approve the August 10, 2026 Regular Open Session Meeting Minutes was made by Alderman Tim Hertzel, seconded by Alderman Allen Bumgarner, and approved unanimously.

b. August 10, 2026, Regular Meeting Minutes- Closed Session

A motion to approve the August 10, 2026 Regular Closed Session Minutes was made by Alderman Genita Hill, seconded by Alderman Gary Lingerfelt, and approved unanimously.

c. September 2, 2026, Special Meeting Minutes- Closed Session

A motion to approve the September 2, 2026, Special Meeting Closed Session Minutes was made by Alderman Allen Bumgarner, seconded by Alderman Tim Hertzel, and approved unanimously.

5. Items for Discussion:

a. Hispanic Heritage Month Proclamation

Mayor Marlowe welcomed the guests in attendance from Centro Latino.

Mayor Marlowe, on behalf of the Long View Board of Aldermen, proclaimed September 15 through October 15, 2026, as Hispanic Heritage Month in the Town of Long View. Mayor Marlowe congratulated the guests and thanked them for attending, and the proclamation was presented to them.

b. Adoption of Vacate and Close Ordinances

Code Enforcement Officer Chad Powell presented the cases. Vacate and Close 3005 2nd Ave SW Ordinance No. CO-05-26-27 and Vacate and Close 1345 28th St SW Ordinance No. CO-06-26-27 were listed on the agenda.

A motion to adopt the Vacate and Close Ordinance No. 05-26-27 was made by Alderman Tim Hertzel and seconded by Alderman Allen Bumgarner. The motion to adopt the Vacate and Close Ordinance was unanimous.

A motion to adopt the Vacate and Close Ordinance No. 06-26-27 was made by Alderman Genita Hill and seconded by Alderman Gary Lingerfelt. The motion to adopt the Vacate and Close Ordinance was unanimous.

c. Adoption of Engineering Services Contract

David Twiggs of Twiggs Planning Consultants addressed the Board. He stated that he wrote the grant early in the spring, that it had been funded, and that he was administering it. He reported that a request for qualifications was advertised across North Carolina and that six responses were received from firms in Raleigh, Concord, and other areas. Staff reviewed all of the submissions and preferred Destination by Design.

Mr. Twiggs said he had performed due diligence on the firm and found that it had done excellent work, including a good deal of work in Blowing Rock. He described the firm as based in the Boone area. He said that while it does many types of work, it is best known for streetscape and placemaking projects. The firm sent a contract, which was reviewed. A couple of changes were made, which he described as clarifications.

Mr. Twiggs stated that the contract amount was $173,090 (as transcribed; subject to verification against the contract), which is within the grant budget. He explained that engineering costs typically stay in line with the quoted figures, and that costs become less predictable when construction bidding begins. He said the firm would prepare the specifications and bid documents. He added that he was working with the firm on another project in Ashe County, that they had been very responsive, and that he believed the firm to be reputable. He stated that it was the recommendation of staff that the contract be approved, and he asked for any questions.

The item was then brought forward for adoption of the engineering contract.

A motion to adopt the engineering services contract with Destination by Design was made by Alderman Gary Lingerfelt and seconded by Alderman Tim Hertzel. The motion to adopt the engineering services contract was unanimous.

d. Flock Camera Update

Police Chief Justin Reid provided an update regarding the flock cameras in Long View. Chief Reid stated that in the upcoming weeks, the Long View Police Department would be launching a Flock Cam Portal for transparency purposes.

e. Call for Public Hearing

Town Clerk Heather Minor addressed the requests for public hearing at October 12, 2026, meeting regarding the Voluntary Annexation & Zoning petitions for 1964 Old Shelby Rd and 1970 Old Shelby Rd.

A motion to call for a public hearing for Voluntary Annexation and for Zoning was made by Alderman Tim Hertzel and seconded by Alderman Allen Bumgarner. The motion to call for the public hearing was unanimous.

f. Manager Report

Interim Town Manager Melissa Lalonde gave the report. The first portion of the report was not captured. She announced an upcoming event at the recreation center, to be held from 12:00 p.m. to 5:00 p.m. this year.

She reported that the Town's park grant application, submitted to fund changes and upkeep at the park by the recreation center, was approved on August 28. She said the Town should hear from the State within the next month or two so that work can begin.

Interim Town Manager Lalonde also reported that the auditors would be on site the following week to conduct the Town's annual audit. They were expected on Monday, Tuesday, and part of Wednesday. She and Denise would work closely with them. The Mayor thanked her for the report.

g. Public Comment

Mayor Marlowe opened the public comment period and read the rules of decorum.

Mr. Schronce stated there is an order to demolish his home at 2216 4th Ave NW. He stated that when the matter first came about, he was not in good health and asked his son to help, but his son did not do a good job. He said that over the past couple of months he had been working in the heat to get something accomplished, and he requested a two-month extension so that he could complete the work. The Board of Aldermen were okay with this extension.

Following Public Comment, Mayor Marlowe advised that all public business had concluded and that the board would be entering into closed session. Members of the audience were dismissed.

h. Closed Session Pursuant to NC GS 143-318.11(a)(3), Attorney-Client Privilege

A motion to enter into closed session was made by Alderman Tim Hertzel, seconded by Alderman Allen Bumgarner, and was unanimous. The Board entered into closed session at 5:53 p.m.

A motion to re-enter into open session was made by Alderman Allen Bumgarner and seconded by Alderman Gary Linger felt. The motion was unanimous and re-entered into open session at 6:04 p.m.

i. Closing Remarks

Mayor Eddie Marlowe specifically thanked Public Works for their hard word during the several Water Main Breaks they had experienced.

Interim Town Manager Lalonde advised that the Town would be posting the Deputy Finance Director Position next week and several fire chiefs from outside agencies would be brought in to help with the hiring process of the new Fire Chief when that time came. She stated that James Cozart had accepted a position at the WPCOG, following Alderman Tim Hertzel asking about his role as Deputy Finance Director.

6. Adjournment

A motion to adjourn was made by Alderman Genita Hill and seconded by Alderman Allen Bumgarner. The motion to adjourn was unanimous.

The meeting adjourned at 6:12 p.m.

TOWN OF
Long View
EST. 1907
WHERE PAST MEETS PROGRESS

TOWN OF LONG VIEW
2404 1st AVENUE SOUTHWEST
LONG VIEW, NC 28602
TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

TOWN OF LONG VIEW
DOMESTIC VIOLENCE AWARENESS MONTH PROCLAMATION

WHEREAS, domestic violence affects individuals and families of all backgrounds, causing lasting physical, emotional, and psychological harm while threatening the safety and well-being of our communities; and

WHEREAS, every individual deserves to live free from fear, abuse, and violence, and raising awareness is essential to breaking the cycle of domestic violence and supporting those affected; and

WHEREAS, Domestic Violence Awareness Month provides an opportunity to honor victims, recognize the strength and courage of survivors, and acknowledge the dedication of law enforcement, advocates, and community organizations working to provide safety, resources, and hope; and

WHEREAS, **Purple Thursday, observed on October 15, 2026**, encourages individuals to wear purple as a symbol of solidarity with survivors and a visible commitment to ending domestic violence; and

WHEREAS, the Town of Long View remains committed to fostering a community built on respect, compassion, awareness, and the belief that everyone deserves to feel safe in their homes and relationships.

NOW, THEREFORE, BE IT PROCLAIMED, that I, **Douglas E. Marlowe Jr., Mayor of the Town of Long View, North Carolina**, on behalf of the Long View Board of Aldermen, do hereby proclaim **October 2026 as DOMESTIC VIOLENCE AWARENESS MONTH** and encourage all citizens to wear purple on October 15, support survivors, and join together in taking a stand against domestic violence.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Long View to be affixed this 12th day of October 2026.

_____
Douglas E. Marlowe Jr., Mayor

ATTEST:

_____
Heather T. Minor, CMC, NCCMC
Town Clerk

TOWN OF LONG VIEW
2404 1st AVENUE SOUTHWEST
LONG VIEW, NC 28602
TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

MEMORANDUM
TO: Mayor and Board of Aldermen
FROM: Heather T. Minor, Town Clerk/Public Relations Director
DATE: October 12, 2026
SUBJECT: Recognition of the 2026 Long View LEAD Academy Graduates

Mayor and Board, I am pleased to recognize the successful completion of our 2nd Annual Long View LEAD Academy, a citizens academy designed to promote transparency, encourage civic engagement, and provide residents with a greater understanding of the inner workings of their local government. L.E.A.D stands for Leadership, Engagement, Awareness, and Development.

The LEAD Academy was conducted over five Tuesdays during the month of September, with participants attending sessions from 5:30 p.m. to 8:30 p.m. each week. Throughout the program, participants gained firsthand knowledge of the Town's daily operations, responsibilities, and services through presentations and interactive discussions with representatives from Administration, Code Enforcement/Planning, Public Works, Fire, and Police.

The purpose of the LEAD Academy is to strengthen the relationship between local government and the community it serves by providing citizens with an opportunity to learn, ask questions, and better understand the work performed by Town employees and departments.

The Town is proud to recognize the following individuals for successfully completing the 2026 Long View LEAD Academy:

- Susan Branch
- Kathy Duke
- Kenneth Duke
- Janice Greenard
- Marcelo Hernandez

We sincerely appreciate each participant's willingness to dedicate their Tuesday evenings to learning more about their local government. Their commitment of time, interest, and active participation reflects the importance of an informed and engaged community.

On behalf of the Town of Long View, we extend our congratulations and gratitude to each graduate for their dedication to the program and their interest in the continued success of our community.

STATE OF NORTH CAROLINA

TOWN MANAGER EMPLOYMENT AGREEMENT

COUNTY OF CATAWBA

THIS AGREEMENT, made and entered into this 12th day of October, 2026, by and between the Town of Long View of the State of North Carolina, a municipal corporation, hereinafter called "Employer" as party of the first part, and Melissa Lelonde, hereinafter called "Employee" as party of the second part, both of whom understand as follows:

WITNESSETH:

WHEREAS, Employer desires to employ the services of Employee as Town Manager as provided for in North Carolina General Statutes Section 160A-147; and

WHEREAS it is the desire of the governing board, hereafter called the "Board", to provide certain benefits, to establish certain conditions of employment, and to set working conditions of said Employee; and

WHEREAS Employee desires to accept employment as Town Manager of the Town of Long View; and

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

Section 1: Duties

Employer hereby agrees to employ Employee as **Town Manager** of said Employer to perform functions and duties specified in the Town of Long View Charter and in Section 160A-148 of the General Statutes of the State of North Carolina and to perform other legally permissible and proper duties and functions, as the Board shall from time to time assign. Employee agrees that during the term of his employment herein, he shall devote his full and exclusive time and best efforts to the business of the Town of Long View.

Section 2: Term

The term of this Agreement shall be effective as of 12:01 a.m. on October 13, 2026 (or earlier, by mutual consent of the parties) (the "Effective Date") and shall continue through and including midnight on June 30, 2027 (the "Initial Term"), and shall automatically renew for successive one year periods (July 1 to June 30) (each a "Successive Term") until such time as either Employer or Employee shall terminate this Agreement in accordance with the provisions hereof.

Employee shall serve at the pleasure of the Employer and nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employer to terminate the

services of the Employee at any time, with or without cause, but subject to the provisions set forth in Section 4 of this Agreement. Likewise, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to seek other employment or resign at any time from his position with Employer, subject only to the provisions set forth in Section 4 of this Agreement.

Section 3: Suspension

Employer may suspend the Employee with full pay and benefits at any time during the term of this Agreement.

Section 4: Termination and Severance Pay

A. In the event Employee is terminated by the Employer before expiration of the Initial Term or any Successive Term of employment and during such time that Employee is willing and able to perform his duties under this Agreement, then in that event Employer agrees to pay Employee a lump sum cash payment equal to six (6) months aggregate salary, less applicable required federal, state, and/or local taxes and withholdings. If Employee is covered under Employer's health insurance benefit on the date of termination, Employer shall also maintain Employee's health insurance coverage during the six (6) month period following the date of termination, unless Employee requests earlier termination thereof. Employer shall have no obligation to maintain health insurance coverage for any person other than Employee himself. Employee shall also be compensated for all other accrued benefits through the date of termination pursuant to Town policy. Travel or car allowances or any other similar payment or benefit shall not be payable as a part of any severance pay required hereunder.

B. In the event the Employee (i) voluntarily resigns or (ii) is terminated for cause [as defined in the Town's personnel policy], indictment or for conviction of any illegal act involving personal gain to him, any felony or any misdemeanor, which involves moral turpitude, then, and in that event, Employer shall have no obligation to pay the aggregate severance sum designated in the above paragraphs.

Section 5: Resignation

In the event Employee voluntarily resigns his position with Employer before expiration of the foresaid term of his employment, then Employee shall give Employer thirty (30) days' notice in advance, unless the parties agree otherwise.

Section 6: Salary

Employer agrees to pay Employee for his services rendered pursuant hereto an annual base gross salary of $115,500.00 payable in installments at the same time as the other management employees of the Employer are paid. In addition, Employer agrees to increase said base salary and/or benefits of Employee by a minimum of the average across the board increase granted to other employees of Employer on the basis of the results of the performance evaluation conducted under the provisions of Section 7 of this Agreement.

Section 7: Performance Evaluation

The Board shall review and evaluate the performance of the Employee at least annually in advance of the adoption of the annual operating budget and in any case shall review and evaluate the Employee in April/May of each year. The review and evaluation shall be in accordance with specific criteria developed jointly by the Employer and Employee. The Board may provide the Employee with a written summary or evaluation of the findings of the Board, and provide an adequate opportunity for the Employee to discuss such findings with the Board.

Section 8: Hours of Work

It is recognized that Employee must devote a great deal of time outside the normal office hours to the business of the Employer, and to that end, Employee will be allowed to take compensatory time off as he shall deem appropriate during said normal office hours consistent with the policies of the Town of Long View regarding compensatory time applicable to all Town employees.

Section 9: Prohibited Activities

During his employment with the Town of Long View, Employee shall not be an owner, partner, employee, or official of any business that contracts with the Town and shall not invest in any real estate within the Town limits or the Town's extraterritorial planning jurisdiction, with the exception of purchasing and improving real property for personal, residential use. The prohibition in this section does not prevent the Employee from investing in the publicly-traded stocks, or mutual funds or other investment pools that hold such stocks or companies that conduct business within the Town limits, although the Employee may not hold stock in any corporation that contracts with the Town without prior approval from the Board.

Section 10: Benefits

A. All provisions of the Town Charter and Town Code of Ordinances, and regulations, policies and rules of the Employer relating to vacation and sick leave, retirement and pension system contributions, health and life insurance, holidays and other benefits and working conditions as are accorded department heads now or as hereafter may be amended, shall apply to Employee, including provisions

governing accrual and payment therefore on termination of employment. Taking into consideration Employee's prior years of public employment, upon the effective date of this Agreement, Employee will be entitled to begin accruing longevity payments and vacation accrual pursuant to Town Policy and Procedure based on Employee's prior years of public service.

B. Employee shall be provided the use of a Town vehicle, cell phone, and other equipment (computer, iPad, etc.) for the purposes of conducting his duties as Town Manager and as provided to department heads upon such terms and conditions established under the personnel ordinance or other policy approved or established by the Board from time to time.

Section 11: Dues and Subscriptions

Employer agrees to budget for and to pay for professional dues and subscriptions of Employee as approved by Board that it determines are necessary for Employee's continuation and full participation in national, regional, state and local associations, and organizations necessary and desirable for his continued professional participation, growth and advancement and for the good of the Employer.

Section 12: Reimbursement of Expenses

The Employer recognizes that certain expenses of a non-personal and generally job related nature may be incurred by the Employee and the Employer hereby agrees to reimburse or to pay such expenses in accordance with existing Town policies upon receipt of duly executed expense or petty cash vouchers, receipts, statements or personal affidavits.

Section 13: Indemnification

The Employer shall defend, save harmless, and indemnify the Employee against any tort, professional liability claim or demand, or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of the Employee's duties as Town Manager, unless the conduct which results in such claim, demand, or legal action arises outside the course and scope of the Employee's employment. If deemed appropriate by the Employer, the Employer will compromise and settle any such claim or suit and pay the amount of any such settlement or judgment rendered thereon. Should the Employee withhold his consent from such compromise or settlement, then and in that event the sole responsibility of the Town shall be to provide, at no cost to the Employee, separate counsel for the Employee for his defense, and to reimburse or otherwise indemnify the Employee for any judgment rendered against the Employee to the extent and for the amount which the Employer could have compromised or settled such claim or suit.

Section 14: Bonding

Employer shall bear the full cost of any fidelity or other bonds required of Employee under any law or ordinance.

Section 15: Probationary Period

Employee's employment by Employer shall be subject to an initial probationary period extending from the Effective Date through and including December 31, 2026, (the "Probationary Period"), during which time Employer will review and evaluate Employee's performance hereunder, which reviews and evaluations may be formal or informal in nature, and based solely upon the Board's opinion of Employee's performance. During the Probationary Period, Employer may, at its option and in its sole discretion, terminate Employee's services and this Agreement and shall have no obligation of payment of any severance or other compensation occasioned by Employee's termination, provided, however, that Employee will be compensated for his time and services in accordance with this Agreement through the date of termination.

Section 16: Other Terms and Conditions of Employment

The Employer, in consultation with the Employee, shall fix any such other terms and conditions of employment as it may determine from time to time, relating to the performance of Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the Town Charter or any other law.

Section 17: No Reduction of Benefits

Employer shall not at any time during the term of this Agreement reduce the salary, compensation or other financial benefits of Employee, except to the degree of such a reduction across-the-board for all employees of the Employer.

Section 18: Notices

Notices pursuant to this Agreement shall be given by deposit in the custody of the United - States Postal Service, postage prepaid, addressed as follows:

(1) Employer: Town of Long View
Douglas E. Marlowe Jr,
Mayor
2404 1st Ave SW
Long View, NC 28602

(2) Employee:
Melissa Lalonde
4007 Maloney Ave
Morganton, NC 28655

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 19: General Provisions

A. The text herein shall constitute the entire agreement between the parties.

B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Employee.

C. This Agreement shall become effective commencing on the Effective Date.

D. If any provision or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the Mayor of the Town of Long View, having been duly authorized by the Board of Alderpersons of the Town of Long View, and Melissa Lelonde have set their hands and seals effective as of the Effective Date.

EMPLOYER:

Town of Long View, North Carolina

By: _____
Douglas E. Marlowe Jr., Mayor

ATTEST:

_____
Heather Minor, CMC, NCCMC

Town Clerk

(Seal)

EMPLOYEE:

Melissa Lalonde, Employee

By: _____
Melissa Lalonde

TOWN OF LONG VIEW
2404 1st AVENUE SOUTHWEST
LONG VIEW, NC 28602
TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

OATH OF OFFICE

"I, **Melissa Lalonde**, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as **Town Manager of the Town of Long View**, so help me God."

_____

Melissa Lalonde
Town Manager

Sworn and subscribed before me this 12th day of October 2026.

(Notary Seal)

_____

Heather T. Minor, CMC, NCCMC
Town Clerk/Notary Public

My Notary Commission Expires: March 3, 2027.

TOWN OF LONG VIEW
2404 1st AVENUE SOUTHWEST
LONG VIEW, NC 28602
TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

OATH OF OFFICE

"I, **Denise L. Collins**, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as **Finance Director of the Town of Long View**, so help me God."

_____

Denise L. Collins
Finance Director

Sworn and subscribed before me this 12th day of October 2026.

(Notary Seal)

_____

Heather T. Minor, CMC, NCCMC
Town Clerk/Notary Public

My Notary Commission Expires: March 3, 2027.

TOWN OF LONG VIEW
2404 1st AVENUE SOUTHWEST
LONG VIEW, NC 28602
TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

Code Enforcement Update- Kevin Wyatt

Property address 2516 13th Ave SW - KEVIN ALBERTO MINERA MARTINEZ

This mobile home is basically halfway torn down, while it is an eye sore there have been no complaints, and after talking with the Chief of Police there have been no calls for service or disturbances at this property. Therefore, I would like to wait and tackle this in January

Property address 1929 1st Ave SW- Ralph Yount

We opened bids today, the only bid we received was from Carolina Clearing and Excavation in the amount of $30,000

Mr. Yount has informed Mr. Wyatt that he has been in contact and will be using DH Griffin for the demo. I also had our Public Works check to make sure water and sewer were tuned off at this location. We will wait to see Mr. Yount proceeds with the demo.

Property address 2206 4ths Ave NW-- SCHRONCE OVEIN ALBERT

We opened bids today, the only bid we received was from Carolina Clearing and Excavation in the amount of $11,500

Mr. Schronce came to the board in September's meeting asking for an extension; the board has decided to give him 2 months. Mr. Schronce has also informed Mr. Wyatt that he plans to get the demo done himself.

Long View

CODE ENFORCEMENT

Min-Housing for 3 Properties

WPCOG

2516 13th Ave SW



Owner: Kevin Martinez

1929 1st Ave SW



Owner: Ralph Yount

2206 4th Ave NW



Owner: Ovein Schronce

Mr. Shronce asked for an extension in the September Council Meeting.

Long View

Questions / Comments / Concerns?

Code Enforcement Officers:
Chad Powell: 828-455-3343, chad.powell@wpcog.org
Kevin Wyatt: 828-234-6023, kevin.wyatt@wpcog.org

WPCOG

TOWN OF LONG VIEW
2404 1st AVENUE SOUTHWEST
LONG VIEW, NC 28602
TELEPHONE: (828) 322-3921 FAX: (828) 578-6637

MEMORANDUM
Date: October 12, 2026
To: Mayor & Board of Aldermen
From: Melissa Lalonde, Town Manager
Subject: WPCOG- Proposed Charter & Bylaws Amendments

Purpose: Consideration and approval of proposed amendments to the WPCOG Charter and Bylaws.

Background:
The Western Piedmont Council of Governments (WPCOG) has requested that its 28 member governments review and approve proposed amendments to its Charter and Bylaws, which were last updated in 2007. The proposed revisions are intended to improve transparency, clarify organizational responsibilities, and modernize governance procedures.

Summary of Proposed Changes:

- **Regional Housing Authority:** Clarifies WPCOG's existing authority to serve as a regional public housing authority, including assisting with affordable housing financing arrangements without creating financial obligations for member governments.
- **Voting Requirements:** Changes the approval threshold for routine Policy Board actions from a two-thirds majority to a simple majority.
- **Executive Committee:** Eliminates the Secretary and Treasurer positions and adds two at-large positions.
- **Administrative Responsibilities:** Formally recognizes the staff Clerk to the Board and Finance Officer, consistent with North Carolina local government requirements.
- **General Updates:** Makes minor wording and procedural clarifications throughout the documents.

Approval Process:
The proposed amendments require approval from at least 21 of WPCOG's 28 member governments. WPCOG has requested that governing boards take action and submit their decisions by **November 12, 2026**, with final approval anticipated at the November WPCOG Policy Board meeting.

Recommended Board Action:
Consider approving the proposed amendments to the Western Piedmont Council of Governments Charter and Bylaws as presented and authorize the Town Clerk to communicate the Board's action to WPCOG.

Western Piedmont Council of Governments

1880 Second Avenue NW | Hickory, 28601
PO Box 9026 | Hickory, NC 28603
828.322.9191 | Fax: 828.322.5991 | www.wpcog.org

Creative Regional Solutions Since 1968

Memorandum

Date: September 23, 2026
To: WPCOG Local Government Managers, Administrators, and Clerks
From: Anthony W. Starr, Executive Director
Subject: WPCOG Charter and Bylaws Updates – ACTION NEEDED BY YOUR BOARD/COUNCIL

The Western Piedmont Council of Governments Policy Board proposes to update the WPCOG Charter and Bylaws. Last updated in 2007, the Charter and Bylaws updates serve to increase transparency and clarity for our local governments. The Executive Committee and the Policy Board unanimously approved and recommended these changes. These updates have also been reviewed by WPCOG legal counsel. The draft Charter and Bylaws are included with this communication for your review.

Summary of Changes

- Adds explicit language regarding the COG's authorization to act as the regional public housing authority (Article VI, Section 1). This was recommended to clarify authority to assist in bonds (no obligation to WPCOG or local governments) for tax advantages for developers of affordable housing projects. Original authorization for the WPCOG to act as a regional public housing authority was given in 1977.
- Changes the vote threshold for action to a simple majority instead of a two-thirds majority. (Article VII, Section 4; Article XI, Section 4). This is consistent with local government voting procedures.
- Eliminates the Treasurer position, while adding another at-large position on the Executive Committee (Article VIII, Sections 1 and 2). This is consistent with common local government structure.
- Eliminates the Secretary position while adding another at-large position on the Executive Committee and add reference to a staff Clerk to the Board (Article VIII, Section 2). This is consistent with common local government structure.
- A reference to the WPCOG finance officer was added. (Article X, Section 3). WPCOG is subject to the NC Local Government Budget and Fiscal Control Act like its municipalities and counties.
- Minor language clarifications that don't impact the intent or structure of a section.

As outlined in the Charter and Bylaws, any modification must be sent to each member government for ratification, with approval by three-fourths of the members of the WPCOG required (21 of the 28 members). Following approval by member governments, a second reading of the changes must be held at the next regular Policy Board meeting, at which time actions of the members will be reported and accepted.

The effective date of the revised Charter and Bylaws would be the second reading of the Policy Board following ratification by the required number of members. The Policy Board intends to give final approval at its November meeting. Please let us know if you have questions or require further information.

We request that our local government's governing boards approve the proposed changes and let us know by Thursday, November 12, 2026.

Executive Committee: Randy Burns, Chair | Larry Yoder, Vice Chair | Larry Chapman, Secretary | George B. Holleman, Treasurer | Joseph L. Gibbons, Past Chair | **At-Large Members:** Mike LaBrose | Cole Setzer | Jill Patton | Chris Jernigan | **Executive Director,** Anthony W. Starr

Serving: Alexander County | Taylorsville | Burke County | Connelly Springs | Drexel | Glen Alpine | Hildebran | Morganton | Rutherford College | Valdese | Caldwell County | Cajah's Mountain | Cedar Rock | Gamewell | Granite Falls | Hudson | Lenoir | Rhodhiss | Sawmills | Catawba County | Brookford | Catawba | Claremont | Conover | Hickory | Long View | Maiden | Newton

CHARTER OF THE WESTERN PIEDMONT COUNCIL OF GOVERNMENTS

I. Name

The Council shall be called Western Piedmont Council of Governments (WPCOG).

II. Powers, Duties and Functions

The Western Piedmont Council of Governments shall have the following powers:

A) To apply for, accept, receive and dispense funds and grants made available to it by the State of North Carolina or any agency thereof, the United States of America or any agency thereof, any unit of local government (whether or not a member of the Council) and any private civic agency;

B) To employ personnel;

C) To contract with consultants;

D) To contract with the State of North Carolina, any other state, the United States of America, or any agency thereof, for services;

E) To study regional governmental problems, including matters affecting health, safety, welfare, education, recreation, economic conditions, regional planning and regional development;

F) To promote cooperative arrangements and coordinated action among its member governments;

G) To make recommendations for review and action to its member governments and other public agencies which perform functions within the region in which its member governments are located;

H) For the purpose of meeting the council's office space and program needs, to acquire real property by purchase, gift, or otherwise, and to improve that property. The council may pledge real property as security for indebtedness used to finance acquisition of that property or for improvements to that real property, subject to approval by the Local Government Commission as required under North Carolina General Statute 159—153. The council may not exercise the power of eminent domain;

I) Any other powers that are exercised or capable of exercise by its member governments and desirable for dealing with problems of mutual concern to the extent such powers are specifically delegated to it from time to time by resolution of the governing board of each of its member governments which are affected thereby.

J) Any other powers authorized by applicable law and duly conferred upon or delegated to the Council in the manner required by such law.

III. Delegates

Each member government shall appoint a representative of such member government to serve as the official delegate to the Policy Board of the Western Piedmont Council of Governments. An alternate delegate shall also be appointed to serve when the official delegate is unable to attend regular and special Council meetings.

A majority of the appointed representatives must be elected officials. No member government employee shall be eligible to serve as a delegate or alternate delegate.

In addition, the Policy Board shall appoint seven (7) additional delegates to satisfy requirements of the Economic Development Administration (EDA) for board composition.

The term of office, method for filling vacancies, and method of compensation and allowances shall be as set forth in the Council Bylaws.

IV. Financial Support

The Western Piedmont Council of Governments shall receive financial support for its operations and programs as follows:

A) Regular Assessments – The member governments of the Western Piedmont Council of Governments shall fund the Council operations by means of assessments on a per capita basis as determined by the Policy Board of the Council. The per capita share of a member government shall be based on the latest North Carolina Office of State Budget estimates and shall include the population within the geographic area of the member government. Counties shall provide funds per capita after subtracting the populations of member governments within the geography of such county.

B) Special Assessments – The member governments shall fund certain Council operations and programs by means of special assessments as prescribed by law and determined by the Policy Board.

C) State and Federal Grants – The Council shall apply for and receive state and federal grants for programs approved by the Policy Board of the Council.

D) Private and Charitable Contributions – The Council shall apply for and receive and be entitled to receive funds for its operations and programs from charitable and private sources approved by the Policy Board of the Council.

V. Dissolution

A) The Western Piedmont Council of Governments shall be dissolved upon the unanimous vote of all member governments comprising the Council and the adoption of concurrent resolutions of all members of the Western Piedmont Council of Governments setting forth the dissolution and the reason therefore.

B) Any member government may withdraw from the Western Piedmont Council of Governments at the end of any fiscal year by giving at least 60 days' written notice to each of the other members. Withdrawal of a member government shall not dissolve the Council if at least two members remain.

C) Following adoption of concurrent resolutions dissolving the Western Piedmont Council of Governments or following withdrawal of all member governments from the Western Piedmont Council of Governments, the Council shall proceed to liquidate its assets and pay all liabilities within a 12-month period beginning with the date of the adoption of such resolutions or withdrawal of such members. Any assets remaining following the payment of liabilities shall be distributed in cash or in kind to the member governments in such proportions as the Policy Board of the Council may decide. Such distribution shall be made only after a unanimous vote of the members authorizing the distribution.

VI. Amendment

The Charter of the Western Piedmont Council of Governments may be amended upon the adoption of concurrent resolutions by three fourths of the existing members of the Council approving such amendment. A three-fourths majority shall be required to approve amendments to the Charter.

VII. This revised Charter shall be effective upon ratification by the required three-fourths majority of member governments.

This _____ of _____, 2026.

Amended 11/27/90
Amended 2/23/04
Amended 5/22/07
Amended 3/23/2010
Amended _____/2026

BYLAWS OF THE WESTERN PIEDMONT COUNCIL OF GOVERNMENTS

Article I. Charter

Section 1. Charter Agreement

The Western Piedmont Council of Governments is organized and exists pursuant to concurrent resolutions and amendments thereto adopted by and among the Counties of Alexander, Burke, Caldwell and Catawba; and the municipalities of Brookford, Cajah's Mountain, Catawba, Cedar Rock, Claremont, Connelly Springs, Conover, Drexel, Gamewell, Glen Alpine, Granite Falls, Hickory, Hildebran, Hudson, Lenoir, Long View, Maiden, Morganton, Newton, Rhodhiss, Rutherford College, Sawmills, Taylorsville and Valdese, in accordance with N.C. General Statute 160A-470, et. seq., as amended.

Article II. Creation

Section 1. Name of Council

The name of the regional council of governments hereby created is the "Western Piedmont Council of Governments," hereinafter referred to as the "Council." The address of the Council is1880 2nd Avenue NW, Hickory, NC 28601..

Section 2. Legal Authority

The Council shall exist and function pursuant to N.C. General Statute 160A-470, et. seq., and other applicable laws governing regional councils of governments and public authorities.

Article III. Definition of Terms

Section 1. Terms

A. Council – the Western Piedmont Council of Governments.

B. Delegate – a representative of a member government appointed to the Policy Board by the participating member government.

C. Appointed Delegate – a minority representative or private citizen appointed to the WPCOG Policy Board by its delegates. It is the goal of the WPCOG, in compliance with the U.S. Economic Development Administration (EDA) regulations, to provide for minority representation and private citizen membership on the WPCOG Policy Board. In order to achieve this goal, seven additional delegates will be appointed by the WPCOG Policy Board who are broadly representative of the principal economic interests of the WPCOG area including the interests of the area's minority and low-income populations. These Appointed Delegates must be private citizens who are neither elected

officials nor employees of a member government. Minority representation will be obtained by working with minority groups and agencies in the area covered by the WPCOG.

D. Member Governments – those local governmental units which are charter members of the Council or approved for membership pursuant to the provisions of these Bylaws.

E. Policy Board – the governing body of the Council comprised of one representative from each member government, known as a delegate, and seven non-elected representatives.

F. Region E – Region E consists of the geographic area of Alexander, Burke, Caldwell and Catawba Counties.

G. Year – fiscal year of July 1 through June 30, unless otherwise defined.

Article IV. Membership

Section 1. Membership

The members of the Council shall be the following governmental units within Region E: Counties of Alexander, Burke, Caldwell and Catawba; and the municipalities of Brookford, Cajah's Mountain, Catawba, Cedar Rock, Claremont, Connelly Springs, Conover, Drexel, Gamewell, Glen Alpine, Granite Falls, Hickory, Hildebran, Hudson, Lenoir, Long View, Maiden, Morganton, Newton, Rhodhiss, Rutherford College, Sawmills, Taylorsville and Valdese, and such other governmental units within as may apply for and be accepted as a member government pursuant to these Bylaws.

Section 2. Application for Membership

A. Any county or municipality within Region E is eligible for membership in the Council. Upon written application, a prospective member shall be subject to the approval of a two-thirds majority of existing members. Such approval shall be given or withheld by each member government through its delegate on the Policy Board of the Council.

B. Following approval, a prospective new member shall adopt a resolution adopting the Charter and Bylaws of the Council, as amended.

C. Following approval, a new member shall appoint a delegate and an alternate delegate to represent it on the Policy Board of the Council.

Section 3. Withdrawal

Any member may withdraw from membership on the Council at the end of any fiscal year provided notice of withdrawal is made to the Policy Board of the Council by a resolution of withdrawal delivered to the Policy Board at least 60 days from the end of any fiscal year. The Council shall continue and exist so long as two or more member governments from Region E remain members of the Council.

Section 4. Dissolution

Dissolution shall take place as set forth in the Charter. Dissolution shall be incomplete until approval of dissolution and liquidation is approved by appropriate state and federal authorities.

Article V. Purpose

Section 1. Purposes

The Council is formed and serves the following purposes:

A. To promote intergovernmental coordination in communications, planning efforts, and common regional problem solving;

B. After survey and analysis, to develop and formalize policy recommendations concerning matters within the jurisdiction of local governments and having regional significance;

C. To provide an expert resource for information and in-the-field assistance in planning for a broad mix of local government services;

D. To help establish and meet regional development goals;

E. To develop and implement policy recommendations concerning local government matters having regional significance;

F. To represent the interests and needs of WPCOG member governments to state and federal agencies;

G. To be the umbrella agency for all policy and administrative coordination for area-wide multi-jurisdictional problems and agencies;

H. To retain enough flexibility in staff time and organizational structure to be able to respond to unforeseen local and regional needs;

I. To identify and respond to potential local or regional threats or opportunities;

J. To be efficient with staff time and resources available to the WPCOG.

The Council shall strive to promote harmony and cooperation among its members. It shall seek to deal with urban and rural problems in a manner which is mutually satisfactory and shall respect the autonomy of all local governments within the region.

Article VI. Powers, Duties, Functions

Section 1. Powers, Duties, Functions

The Western Piedmont Council of Governments shall have those powers set forth in N.C. General Statue 160A-475, as amended, which powers are incorporated herein by reference. In addition, the Council shall have the following powers:

A. To purchase equipment, rent office space, and enter into contracts to the extent that such activities are authorized by budgets or by specific resolutions duly adopted by all participating governmental units and are within the limits of funds appropriated to the Council by the participating governmental units for such purposes;

B. To request and receive contributions of research assistance from its own agencies, private research organizations, civic foundations, institutions of higher learning and other organizations;

C. To act as the official clearinghouse and reviewing agency of the participating governmental units for all programs (federal, state or private) requiring regional review;

D. To adopt such rules and regulations relating to the procedures to be followed by the Council as the said Council shall find to be appropriate;

E. To perform and carry out such other powers, duties and responsibilities as may be authorized by North Carolina law, except insofar as the same may conflict with the provisions of these Bylaws; provided, however, the Council shall have no power to levy any tax or to acquire any property by condemnation;

F. To act as the regional public housing authority, as originally authorized in 1977, with all the associated duties and powers pursuant to federal and state law and regulations including Chapter 157 of the N.C. General Statutes, as amended.

Article VII. Policy Board

Section 1. Governing Body

The governing body of the Council shall be known as the "Policy Board."

Section 2. Number, Term and Composition of Policy Board

The Policy Board shall consist of one delegate from each member government. An alternate delegate from each member shall be selected to attend Policy Board meetings and otherwise act for the delegate in the event the delegate is unable to attend. Each member government shall be entitled to one vote on all matters coming before the Council requiring a vote.

A delegate and an alternate delegate shall be a representative of a member government who shall serve on the Policy Board of the Council at the pleasure of the member government. Such delegates shall serve at the pleasure of such member government until their successors are appointed. The alternate delegate shall attend Council meetings when the delegate is unable to attend.

In addition, there will be seven delegates appointed by the WPCOG Policy Board. Each of these members shall be entitled to one vote on all matters coming before the Council requiring a vote. The term of the appointment shall be for a period of two years and may be renewed at the option of the Board.

Section 3. Vacancies

In the event a delegate or alternate delegate to the Policy Board dies, retires, resigns, or otherwise ceases to serve, the member government shall fill the vacated position with a representative of such member government appointed to serve in the capacity of delegate or alternate delegate, as the case may be.

If this person is an appointed delegate, the Policy Board will appoint another person to meet non-elected or minority requirements.

Section 4. Quorum

A simple majority of the membership of the Council shall constitute a quorum for conducting business. The number required for a quorum shall not be affected by vacancies. A delegate who has withdrawn early from a meeting without being excused by a simple majority vote of the remaining delegates and appointed delegates present shall be counted as present for purposes of determining whether a quorum is present.

The affirmative vote of a simple majority of the delegates and appointed delegates present shall be necessary to act favorable on any matter unless otherwise required in these Bylaws or the Charter.

Section 5. Meetings

A. Regular – The Council shall regularly meet bimonthly on the fourth Tuesday of each month beginning in January of each calendar year at 6:00 pm at member government offices, or other locations in their jurisdictions, on a rotation basis, or such other time or place as the Policy Board may select.

Notice of each regular meeting shall be emailed to delegates, alternate delegates and appointed delegates prior to such meeting at their respective addresses or such other address as a member government may designate.

B. Special – Special meetings may be called by the Board Chair, Vice-Chair, or any five delegates of the Council upon five-day written notice, or two-day written notice if such notice is personally delivered to the delegates, alternate delegates and appointed delegates.

Written notice of special meetings shall contain a brief description of the business to be conducted at such special meeting and be consistent with the provisions of North Carolina law as it pertains to open meetings.

Section 6. Open Meetings

Meetings of the Policy Board, Executive Committee, and any other committee or public body of the Council shall comply with the North Carolina Open Meetings Law, Article 33C of Chapter 143 of the North Carolina General Statutes, to the extent applicable. The schedule of regular meetings will be maintained with the Clerk to the Board of the Council and made available from the Clerk to the Board or from the Executive Director during regular office hours at the normal place of business.

Section 7. Voting

Each member government shall be entitled to one vote on all matters that come before the Council requiring a vote. The vote may be cast by the delegate or alternate delegate of each member government.

Each appointed delegate shall also be entitled to one vote on all matters that come before the Council requiring a vote.

Section 8. Excuses from Voting

No member or appointed delegate shall be excused from voting except upon matters involving the consideration of his or her own financial interest or official conduct. In all other cases, a failure to vote by a delegate or appointed delegate who is physically present at a regular or special meeting, or who has withdrawn without being excused by a simple majority vote of the remaining delegates and appointed delegates, shall be recorded as an affirmative vote.

Section 9. Minutes to be Kept; Ayes and Noes

The Clerk to the Board shall keep full and accurate minutes of the meetings and proceeding of the Council, which shall be available for public inspection. The Clerk to the Board shall record the results of each vote in the minutes. Upon the request of any member of the Council, the ayes and noes upon any question shall be taken and recorded.

Section 10. Procedures

Procedural matters coming before the Council shall be conducted according to generally accepted rules of parliamentary procedure.

At all meetings of the Council, the order of business shall be as follows:

A. Meeting Called to Order.
B. Minutes of Previous Meeting (Correction of Minutes).
C. Unfinished Business.
D. New Business.
E. Announcements.
F. Adjournment.

Section 11. Compensation

The officers, delegates, alternate delegates and appointed delegates shall serve without compensation or remuneration for their services. This section shall not, however, prohibit reimbursement for expenses incurred while on Council business and in accordance with Council fiscal policies.

Article VIII. Organizational Structure, Procedures

Section 1. Election of Officers

At the last regular meeting of the Policy Board in a calendar year, the Council shall elect a board chair, vice-chair, immediate past chair, six at-large executive committee members, and such additional officers as the Council finds necessary in the proper performance of its duties, to serve for one year or until their successors have been duly installed. Installation of officers shall take place at the next regular meeting of the Council following their election.

Section 2. Duties of Officers

A. Board Chair – The Board Chair shall preside at all meetings of the Council at which he or she is present and shall conduct said meetings in an orderly and impartial manner so as to permit a free and full discussion by the membership of such matters as may be brought before the Policy Board.

The Board Chair shall have the same voting rights as other members. He or she shall be responsible for the implementation of the policies established and the action taken by the Council; appoint such committees as he or she finds necessary or desirable; have all the powers and duties customarily pertaining to the office of Chair of the Board; and perform such further duties as may be assigned to him or her by the Council.

B. Vice-Chair – The Vice-Chair shall perform all duties of the Chairman in the absence of the Chairman or in event of the inability of the Chairman to act, and shall perform such other duties as the Council may delegate.

All other officers elected by the Council shall perform such duties as may be prescribed by the Council.

Section 3. Reports

The Council shall prepare and submit an annual written report of its activities, including a financial statement, to the participating governmental units and the public.

Article IX. Committees

Section 1. Executive Committee

The Executive Committee shall be composed of the following elected officers: Board Chair, Vice-Chair, the Immediate Past Chair, and six At-Large Members. In the event an immediate Past Chair is not eligible to serve as a Council delegate, an additional at-large member shall be chosen to serve for a one-year term. If the Past Chair office continues to be vacant beyond the first year, the at-large position may be filled for an additional one-year term.

The Executive Committee shall meet at a minimum in the months of February, April, June, August, October and December, and such other times as called by the Chair. The time and place shall be determined by the Chair.

The Executive Committee is empowered to act for the Policy Board in matters of personnel, legal, administration, finance, and other matters as expressly authorized by the Policy Board through resolution.

Representation on the Executive Committee shall also meet the Economic Development Administration's requirements for board composition.

Should any vacancy occur after November, the Executive Committee shall recommend appointment of a member to fill the vacancy at the next regularly scheduled Policy Board meeting.

Section 2. Nominating Committee

The Board Chair shall appoint an ad hoc nominating committee of four persons from the membership to research and seek out suitable candidates for nomination to Council office. Their report is due at the regular November meeting of the Council in the calendar year for consideration and action. This report shall be received along with general nominations from the floor and shall constitute the only legitimate candidates for offices to be filled.

Section 3. Additional Committees

The Board Chair may appoint such additional committees as he or she finds necessary or desirable.

Section 4. Committee Procedures

Committees shall, in the absence of additional directives from the Board Chair and Council, follow procedures outlined in "Council Committee Policies and Procedures." Voting procedures for committees shall be as for the Council, as provided in Article VII, Sections 7-9.

Article X. Staff and Administration

Section 1. Staff

It shall be the policy of the Council to employ a staff of qualified professionals and other support staff, and pay to them such compensation as it shall deem necessary and advisable to carry out their duties and implement Council projects, programs and functions.

Section 2. Appointment of Executive Director

The Executive Director shall be appointed by the Policy Board based on recommendations of the Executive Committee, and shall serve at the pleasure of the Policy Board. The Executive Director shall be appointed solely on the basis of his or her executive and administrative qualifications.

Section 3. Powers and Duties of Executive Director

The Executive Director is the chief administrator of the Council. He or she is responsible to the Policy Board for the administration of all departments under the Policy Board's general control and has the following powers and duties:

A. He or she shall appoint and suspend or remove all Council employees and agents. Such appointments, suspensions and removals shall be in accordance with any general personnel rules, regulations, policies or ordinances as the Policy Board may adopt.

B. He or she shall direct and supervise the administration of all Council offices, departments, boards, committees and agencies under the general control of the Policy Board, subject to the general direction and control of the Policy Board.

C. He or she shall attend all meetings of the Policy Board and Executive Committee and recommend any measure that he considers expedient.

D. He or she shall see that the orders, resolutions and regulations of the Policy Board are faithfully executed within the Council.

E. He or she shall prepare and submit the annual budget to the Policy Board and act as budget officer.

F. He or she shall annually submit to the Policy Board and make available to the public a complete report on the finances and administrative activities of the Council as of the end of the fiscal year.

G. He or she shall appoint and supervise a finance director/officer to fulfill the requirements of N.C. General Statutes Chapter 159, the N.C. Local Government Budget and Fiscal Control Act.

H. He or she shall appoint and supervise a clerk to the board who shall keep all official minutes, books, and records and make them available for public inspection to the extent required by law. The clerk to the board shall attest to official actions of the Council and certify actions and accounts taken by that body.

I. He or she shall make any other reports that the Policy Board may require concerning the operations of Council offices, departments, committees and agencies.

J. He or she shall perform other duties that may be required or authorized by the Policy Board.

Article XI. Fiscal Control

Section 1. Policy Board to Direct Fiscal Policy of the Council

The Policy Board has and shall exercise the responsibility of developing and directing the fiscal policy of the Council under the provisions and procedures of the Local Government Budget and Fiscal Control Act as they apply to a "public authority." The Policy Board shall use a full accrual accounting system until another is adopted in accordance with Article XIII of the Bylaws entitled "Amendments."

Section 2. Annual Balance Budget

The Council shall operate under an annual balanced budget adopted and administered in accordance with the Local Government Budget & Fiscal Control Act. The budget ordinance shall cover a fiscal year beginning July 1 and ending June 30. Only expenditures authorized in the budget may be disbursed.

Section 3. Budget Officer

The Executive Director shall serve as the Budget Officer. He or she shall have the power to sign on behalf of the Council, agreements or other instruments to be executed by the Council in the conduct of its business. Unless otherwise provided, he or she shall sign or countersign checks and vouchers in payment of obligations of the Council. In case of absence of the

Executive Director, any other Executive Committee member, or other designated official, may be empowered to countersign checks and vouchers in payment of obligations to the Council.

Section 4. Budget Requests

At the March meeting of the Council, a proposed balanced budget for the next fiscal year shall be presented. This preliminary budget as amended constitutes a first reading and shall be submitted the first week in April to each participating government for its review. At the next regular meeting of the Council in May, the Council shall conduct a public hearing and perform a second reading making any final changes necessary. The results of this meeting will constitute final action and adoption of the budget through a simple majority vote.

The budget request shall be an estimate of the financial requirements of the Council for the budget year, and shall be made in such form and detail with such supporting information and justifications as the Budget Officer may prescribe. The revenue estimate shall be an estimate of all revenues to be realized by the Council during the budget year.

Section 5. Regular Assessments

The annual budget shall set forth the per capita share of the budget to be funded by each member as provided in the Charter.

Section 6. Special Assessments

If, as a result of participation in a Council program with special funding requirements, a governmental unit is required to offer separate funding for its share, this shall be made known in the budget request to that governmental unit.

Section 7. Budget Approval

Upon approval of the budget by all participating governmental units, each participant governmental unit shall appropriate its share of the budget and shall forward this amount to the Council at the beginning of each fiscal year.

Section 8. Annual Independent Audit

The Council shall have its accounts audited as soon as possible after the close of each fiscal year by a certified public accountant. The auditor shall be selected by and shall report directly to the Policy Board. Upon completion of the examination, the auditor shall prepare a written report embodying financial statements and his or her opinion and comments relating thereto.

Copies of this report shall be distributed to each Council delegate or alternate at the next regular Policy Board meeting following the publication of the report.

Article XII. Prohibited Activities

Section 1. Prohibited Activities

Notwithstanding any other provision of these articles, this organization shall not carry on any activities prohibited by the following.

A) An organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954 or the corresponding provision of any future United States Internal Revenue Law, or

B) An organization contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 or any other corresponding provision of any future United States Internal Revenue Law.

Article XIII. Amendment of Bylaws; Effective Date

Section 1. Amendment of Bylaws

Any proposed amendment, repeal, or alteration, in whole or in part, of these Bylaws shall be submitted in writing and presented for a first reading at a regular meeting of the Policy Board. This shall constitute an official first reading, after which the proposed amendment shall be transmitted to each member government for consideration and ratification. Ratification by three-fourths of the existing member governments shall be required. At the next regular meeting of the Policy Board following receipt of the required ratifications, the proposed amendment shall be presented for a second reading, at which the member governments' actions shall be reported and accepted.

Section 2. Effective Date

These revised Bylaws shall be in full force and effect from and after the date ratified by the required three-fourths majority of member governments and the Policy Board.

ADOPTED THIS _____OF _____, 2026.

Amended November 27, 1990
Amended February 23, 2004
Amended May 22, 2007
Amended _____, 2026

Town of Long View
Finance Department Report
September 2026

General Fund:

25% of the Fiscal Year was completed on Sept 30, 2026.
Revenues year to date totaled $2,218,851.63 (34.4% of budget)
Expenditures year to date total $2,146,618.85 (33% of budget).
Revenues exceeded expenditures by $72,232.78

General Fund Highlights:

Collected 37% of ad valorem taxes

Utility Fund:

25% of the Fiscal Year was completed on Sept 30, 2026.
Year to date revenues totaled $769,349.56 (24.2% of budgeted revenues).
Year to date expenditures totaled $856,632.21 (26.9% budgeted)
Expenditures exceeded revenues by $87,282.65

Utility Fund Highlights:

2,725 Bills totaling $267,534.36
Disconnects for nonpayment 46
243 Late Fees were billed
New Service 20

Long View

CODE ENFORCEMENT REPORT
September 2026

WPCOG

CODE ENFORCEMENT ACTIONS TRACKER
September 2026

Case Number	Address	Violation Type	Case Status
LV2609-009	151 18th St Pl NW (Hilltop Apartments)	Nuisance - TJD	Resolved
LV2609-012	2803 12th Ave SW	Nuisance - TJD	Resolved
LV2609-013	2811 12th Ave SW	Nuisance - Ovrgth	Resolved
LV2609-014	2811 12th Ave SW	JNMV	Resolved
LV2609-015	2909 13th Ave SW	Nuisance - TJD	Order Issued
LV2609-016	Parcel ID: 279213133661 (29th St SW - Property adjoining 2909 13th Ave SW)	Nuisance - TJD	Order Issued
LV2609-017	1337 28th St SW	Nuisance - TJD	Resolved
LV2609-018	2940 2nd Ave Pl SW	Nuisance - Ovrgth	Resolved
LN2609-028	2523 Main Ave Dr NW	Nuisance - Ovrgth	Resolved
LV2609-050	191 23rd St NW	Nuisance - TJD	Order Issued
LV2609-051	132 27th St NW	Nuisance - Ovrgth	Resolved
LV2609-052	1510 23rd St SW	Nuisance - Ovrgth	Resolved
LV2609-053	1510 23rd St SW	JNMV	Resolved
LV2609-054	820 31st St SW	JNMV	Resolved
LV2609-055	820 31st St SW	Nuisance - TJD	Resolved

CODE ENFORCEMENT ACTIONS TRACKER
September 2026

Case Number	Address	Violation Type	Case Status
LV2609-057	2485 15th Ave SW	Nuisance - Ovrgth	Resolved
LV2609-058	1209 28th St SW	Nuisance - Ovrgth	Resolved
LV2609-059	211 29th St SW	JNMV	Resolved
LV2609-127	Parcel ID: 279211579065 (Vacant Lot)	Nuisance - Ovrgth	Owner Notified
LV2609-128	2414 4th Ave NW	Nuisance - Ovrgth	Resolved
LV2609-129	620 25th St NW	Nuisance - Ovrgth	Resolved
LV2609-130	2996 1st Ave NW	Nuisance - TJD	Resolved
LV2609-131	2808 Main Ave NW	Nuisance - TJD	Resolved
LV2609-169	3005 12th Ave SW	Nuisance - Ovrgth	New Violation
LV2609-170	3005 12th Ave SW	JNMV	New Violation
LV2609-171	1157 33rd St SW	Nuisance - TJD	Resolved
LV2609-186	1720 33rd St Dr SW	JNMV	Owner Notified
LV2609-187	44 24th St NW	Nuisance - Ovrgth	Owner Notified
LV2609-188	3781 39th St SW (Lot 215)	Nuisance - Ovrgth	Owner Notified
LV2609-189	54 28th St NW	Nuisance - Ovrgth	Owner Notified

CODE ENFORCEMENT ACTIONS TRACKER
September 2026

Case Number	Address	Violation Type	Case Status
LV2609-200	432 20th St SW	Nuisance - Ovrgth	Owner Notified
LV2609-251	2006 Main Ave NW	Nuisance - Ovrgth	New Violation
LV2609-252	301 37th St SW	Nuisance - TJD	New Violation
LV2609-279	327 27th St SW	Nuisance - Ovrgth	New Violation
LV2609-280	619 24th St SW	Nuisance - TJD	New Violation
LV2609-281	534 24th St SW	Nuisance - TJD	New Violation
LV2609-282	302 33rd St SW	Nuisance - Ovrgth	New Violation
LV2609-283	610 33rd St SW	Nuisance - TJD	New Violation
LV2609-284	610 33rd St SW	JNMV	New Violation
LV2609-313	432 20th St SW	Nuisance – TJD	New Violation

151 18th St Pl NW



Before



After

WPCOG

2803 12th Ave SW



Before



After

WPCOG

2811 12th Ave SW



Before



After

1337 28th St SW



Before



After

WPCOG

1510 23rd St SW



Before



After

211 29th St SW



Before



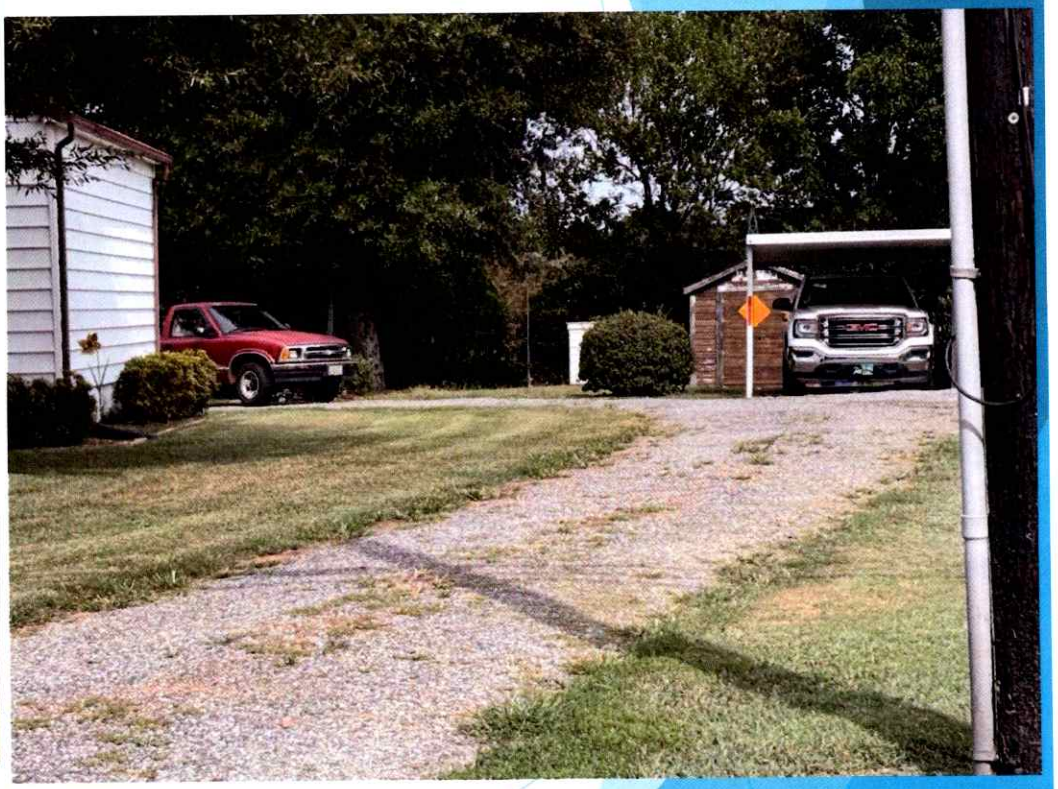
After

WPCOG

1157 33rd St SW



Before



After

Long View

Questions / Comments / Concerns?

Code Enforcement Officers:
Chad Powell: 828-455-3343, chad.powell@wpcog.org
Kevin Wyatt: 828-234-6023, kevin.wyatt@wpcog.org

WPCOG

Fire Department Activity Report

September 2026

Calls for the Month	70
Structure Fires-Includes Mutual Aid	1
11 / 43	Town
14 / 2	MA + ETJ

Average Number of Personnel (rounded)	
4 / 3	Town
3 / 3	County
2 / NA	Mutual Aid

Estimated Risk Value	
$533,014,081	Town
$12,000,000	County

Estimated Loss Value	
$0	Town
$0	County

Training Hours	298
Pre-Incident Surveys	2
Overlapping Incidents	3
Mutual Aid Given	
Mtn View	4
Icard	4
Hickory	1
Cooksville	3
Conover	2
Mutual Aid Recieved	
Mtn View	0
Icard	0
Hickory	0
Other	0

	FIRE RESPONSE TYPE
	Alarm - Residential
2	Alarm - Commercial
	Alarm - Industrial
	Alarm - Institution
	Fire - Residential
	Fire - Commercial
	Fire - Industrial
	Fire - Institution
	Fire - Vehicle
	Fire - Grass/Woods
1	Fire - Trash/Dumpster
	Fire - Other
3	MVA
	Auto-Crash Notification
1	Assist - PD
	Assist - Other
	Public Dis./Prevention
2	Service
	Good Intent
	Gas Leak
	Illegal Burn
2	Hazardous Condition
	HazMat
	Airport/Craft/Crash
14	Mutual Aid/Standby
	Search
	Rescue
	CO Alarm
	Other
25	***TOTAL FIRE***
0	Single Response

	MEDICAL RESPONSE TYPE
7	Breathing
6	Chest Pain
6	Sick / Unknown
4	Unconscious
1	Seizure
1	Diabetic
	Choking
	Laceration
1	Assault/Stab/Shot
	Trauma/Amputate/Avulsion
1	Fall/Trip/Slip
	Fracture/Break
2	Hemmorrahage/Bleeding
2	Behavioral/Psyc.
3	Overdose
	Poisoning
	Suicide
5	Stroke
	Exposure to Hot/Cold
	Burn
	Electrocution
	Allergic Reaction/Anaphx.
	Bites/Stings
3	Gen.Pain/Back/Ab
	Pregnancy/O.B.
	Inhalation Injury
	Drowning
	Obvious Death
1	Cardiac Arrest
2	Lift Assist
	Other
45	***TOTAL MEDICAL***
1	Single Response

Respectfully submitted

Tyler M Keever

LONG VIEW POLICE DEPARTMENT

Monthly Activity Report

September 2026

PATROL	
Dispatched Calls for Service	**180**
Self/Citizen Initiated Activity	**49**
Incident Reports	
Larceny	**2**
Residental B&E&L	**1**
Business B&E&L	**0**
Motor Vehicle B&E&L	**0**
Motor Vehicle Theft	**1**
Damage to Property	**1**
Domestic / Non-Assault	**4**
Domestic / Assault	**1**
Aggravated Assaults	**0**
Sexual Crimes	**0**
Overdose	**5**
Death Investigations	**1**
Robbery	**0**
DRUG	**6**
Animal Control	**4**
Fraud	**0**
Total Incident Reports	**44**
Traffic	
Traffic Stops	**123**
Citations	**181**
Warning Citations	**1**
Traffic Accidents	**5**
On-View Arrest	
Felony	**2**
Misdemeaner	**42**
Criminal Papers Served	**2**
Training Hours	
In-person	**480**
Online	**0**

Patrol	
Patrol Prosecution Summaries	**10**
Alarms	**15**
Residential Keep Checks	**1**
Business Keep Checks	**9772**
SW Primary SRO/Community Resource	
Security Checks	**59**
Doors Found Unsecured/Secured Back	**6**
Traffic Control	**39**
Community Resource Projects	**0**
Teacher Assist calls/mentor Students	**11**
Lockdown Drills/Fire/Tornado	**1**
DVO/Child Custody Calls	**0**
Teacher Parent Conferences	**0**
Lunch Buddy Program	**0**
Incident/Arrest/MV Accident Report	**0**
Animal Services	
Cats	**3**
Dogs	**3**
Dog Bites Incidents	**1**
Dispatched Calls	**48**
ACO Incident Reports	**8**
Citations	**0**
CRIMINAL INVESTIGATIONS	
Cases Assigned	**13**
Drug Violations/Complaints Investigated	**1**
Closed Cases	**2**
Arrests	**0**
Prosecution Summaries Submitted	**8**
Search Warrants/Orders	**1**
Vehicles Recovered	**0**
Evidence Submitted to Lab	**8**
Felony Cases Assigned Back to Patrol	**0**

LONG VIEW POLICE DEPARTMENT
2404 1st AVENUE SOUTHWEST, LONG VIEW, NC 28602
TELEPHONE: (828) 327-2343 FAX: (828) 578-6703

Long View Police Department Monthly Activity Report

Month: Septemeber		Year: 2026	Investigator: Lt. Goudelock
Offense Commited	**OCA**	**Report Date**	**Case Disposition**
B and E Past	LV2026-00151	3/11/2026	Inactive/Items Entered NCIC
Larceny of MV	LV2025-00722	12/9/2025	Inactive/Hot File/Prior 355 case
Unattend Death	LV2026-00252	4/26/2026	Inctive/Waiting ME Report
Larceny of Trailer	LV2026-00256	4/30/2026	Inactive/Items Entered NCIC
Possible Sexual Assault	LV2026-00274	5/7/2026	Active/Pros. Summ sent to DA Office
Larceny of Leaf Blower	LV2026-00287	5/14/2026	Inactive/Item Entered NCIC

Recovered Property	OCA	Recovery Date	Value

LVPD Stats	Totals		
Cases Assigned	0		
Drug complaints Investigated			
Total closed case	0		
Arrest Made			
Porsecution Summ. Sub.	5		
Search Warr/Papers Issued			
Search Warr/Papers Served			
Vehicles Recovered			
Evidence submitted to the lab	8		
Total active cases	1		
Special assignment			
Training Hours			

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Long View Police Department Monthly Activity Report

Month: September		Year: 2026	Investigator: Sgt. Callicutt
Offense Commited	**OCA**	**Report Date**	**Case Disposition**
Fraud- Identity Theft	LV2026-00342	6/10/2026	Open - Active Investigation
Obsecene Material	LV2026-00311	5/27/2026	Open - Active Investigaiton
Death Investigation	LV2026-00447	8/3/2026	Open - Active Investigation
Fraud- Larceny by Employee	LV2026-00488	8/17/2026	Closed/ Cleared - civil restitution
Fraud- Obtaining property	LV2026-00087	2/6/2026	Open - Prosecution summary submitted
Sexual Assault-Juvenile	LV2026-00549	9/21/2026	Open - Active Investigation

Recovered Property	OCA	Recovery Date	Value

LVPD Stats	Totals
Cases Assigned	5
Drug complaints Investigated	0
Total closed case	1
Arrest Made	0
Porsecution Summ. Sub.	2
Search Warr/Papers Issued	0
Search Warr/Papers Served	0
Vehicles Recovered	0
Evidence submitted to the lab	0
Total active cases	4
Special assignment	N/A

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Long View Police Department Monthly Activity Report

Month: September		Year: 2026	Investigator: E. HARRELSON
Offense Commited	**OCA**	**Report Date**	**Case Disposition**
Sex Offense (Cold Case)	92-00196	11/1/1992	Active- Waiting on DA's Office
Sex Offense (Sex Offender)	LV2026-00104	2/14/2026	Closed by Other Means- DA's Refusal
Sex Offense (Juvenile Victim)	LV2026-00208	4/8/2026	Active- Warrants, Suspect Fled
Truancy/Child Neglect	LV2026-00254	4/28/2026	Active- Waiting on DSS
Dangerous Practice (Drive-By)	LV2026-00414	7/19/2026	Active- Further Investigation
Sex Offense (Juvenile Victim)	LV2026-00419	7/22/2026	Active- PS Submitted
Dangerous Practice	LV2026-00493	8/19/2026	Active- Intel/Further Investigation
Homicide/Conceal (Anon Tip)	LV2026-00546	9/22/2026	Active- Further Investigation

Recovered Property	OCA	Recovery Date	Value

LVPD Stats	Totals	
Cases Assigned	8	
Drug complaints Investigated	1	
Total closed case	1	
Arrest Made		
Porsecution Summ. Sub.	1	AC- 1 (Supp)
Search Warr/Papers Issued	1	
Search Warr/Papers Served	1	
Vehicles Recovered		
Evidence submitted to the lab		
Total active cases	7	
Special assignment		